<table>
<thead>
<tr>
<th>NO</th>
<th>REQUIREMENTS</th>
<th>YES</th>
<th>NO</th>
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</thead>
</table>

**FOR ALL CLASSES A-M**

1. Duly filled and signed application Form 25
2. Signed cover letter from the employer / self / organization addressed to the Director of Immigration Services
3. Copies of national passport
4. Two recent coloured passport size photo
5. Current Immigration status if in the country

**DOCUMENTS FURNISHED**

**CLASS A**
- License to prospect for minerals to mine
- Proof of funds for investment at least (minimum USD 100,000)
- Current license and copy of PIN certificate (for renewals)
- Signed audited accounts for the last one year (for renewal)
- Current tax compliance certificate (for renewal)
- Processing fees non-refundable (kshs. 10,000)

**CLASS B**
- Proof of land ownership / leasehold
- Proof of capital availability (bank statement)
- Clearance / license from relevant bodies
- Copy of PIN certificate
- Current audited accounts (for renewal)
- Tax compliance certificate from KRA (for renewal)
- Processing fees non-refundable (kshs. 10,000)

**CLASS C**
- Proof of membership to a prescribed profession
- Copies of certified academic and professional qualifications
- Copy of PIN certificate
- Processing fees non-refundable (kshs. 10,000)

**CLASS D**
- Duly certified copies of academic and professional certificates
- Curriculum vitae
- Duly filled and signed application Form 27
- Name of Kenyan understudy
- Certified copies of academic certificates and full contacts of the understudy:- address, email, cell phone
- Curriculum vitae of the understudy
- Certificate of registration of the organization
- Clearance letter from relevant institutions
- Processing fees non-refundable (kshs. 10,000)

**CLASS F**
- Copy of license held
- Proof of funds for investment (manufacturing) at least USD 100,000
- Memorandum of understanding
- Articles of association
- Signed current audited accounts (for renewals)
- Shareholders certificate (CR12)
- Copy of PIN certificate
- Certificate of incorporation of the company
- Tax compliance certificate from KRA (for renewal)
- Processing fees non-refundable (kshs. 10,000)

**CLASS G**
- Documentary proof of capital to be invested at least USD 100,000
- Certificate of incorporation of the company
- Memorandum of understanding
- Articles of association
- Copy of PIN certificate
- Signed current audited accounts (for renewals)
- Duly filled Form 27

**CLASS I**
- Registration certificate of the company
- Certified copies of academic and professional certificates
- Processing fees non-refundable (kshs. 1,000)

**CLASS K**
- Documentary proof of annual assured income of at least USD 24,000
- Processing fees non-refundable (kshs. 10,000)
- Must be over 35 years of age

**CLASS M**
- Recommendation letter from the Department of Refugee Affairs

**NB:**

a) (i) Please ensure that your postal address is correct with postal code included.
   (ii) All documents submitted must be in English / or translated to English by relevant embassies or authorised organizations.

b) For all government contracts the following should be presented in addition to other requirements:

(i) Valid signed contract
(ii) Letter from relevant Ministry or Government Department attaching list of applicants indicating their full names, nationality, passport number and profession.