

**APPLICATION FOR A PERMANENT RESIDENCE
DOCUMENT CHECKLIST(2015)**

Present the following documents with your application. Check each box once you enclose the item. Failure to provide a dully filled application form or the necessary documents will result in rejection of your application.

- Application letter
- Application for Permanent Residency Form 23 dully filled, signed and commissioned by a Magistrate/ Commissioner for Oaths.
- Dully filled Questionnaire by the applicant
- Dully filled Residence Status Form (Except children below 18 years, Ex- Kenya Citizen)
- Clear passport size photos (not scanned) placed in a Small envelope (No staples/paper clips).
- Clear copies of all work permits or dependant passes (Spouses/Children)
- Applicant's mobile phone number, Residential, postal address, email indicated
- Copy of a Valid Passport
- Police Clearance Certificate (Original)
- Copy of Foreigner Certificate / Registration Card
- Evidence of Processing fees payment
- Tax Compliance Certificate from KRA (for Permit holders)

Note

In addition to the above, Nigerian nationals must provide an original National Drug Law Enforcement Agency (NDLEA) Clearance Certificate

Application submitted by: NameMobile No.....

**Copy of ID/Passport/Authorization letter attached
(Person submitting)**

Forwarding Officer's Name.....

Date Received in Nyayo House

Receiving officer's Name.....